



#### **ORMONDE COLLEGE**

OF FURTHER EDUCATION KILKENNY

#### **Ormonde College of Further Education**

Ormonde Road, Kilkenny, Co. Kilkenny, R95 W2XN.

**T:** 056 776 3321

E: info@ormondecollege.ie
W: www.ormondecollege.ie

Centre Manager: TBC

Administration: Kathleen Hogan

Ormonde College of Further Education operates under the auspices of Kilkenny and Carlow Education and Training Board who are registered with Quality and Qualifications Ireland (QQI) to offer programmes leading to awards on the National Framework of Qualifications. Ormonde College of Further Education reserves the right to amend, re-structure or cancel any course.

#### **Office Hours**

The main administration office is open from Monday to Friday at the following times: 08:40 am - 16:20 pm
Closed for lunch 13:10pm - 13:50pm

#### **Whole-time Class Hours**

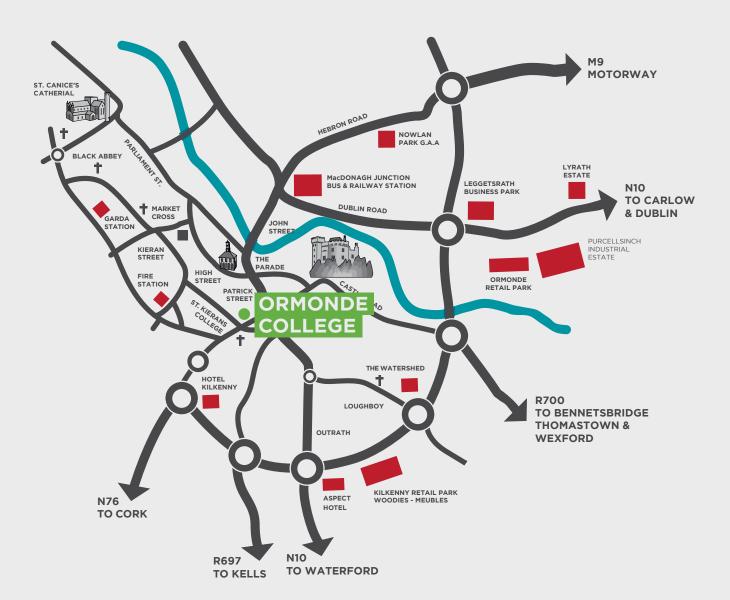
Classes are scheduled in minimum blocks of 60 minutes across five days (Mon. - Fri.), commencing at **08:50am** and finishing at **16:00pm**. All courses will complete one day of the five on work placement. Individual timetables are distributed at induction.

#### Location:

The main college campus is located on Ormonde Road in Kilkenny but the college operates across a number of sites including the Visual Arts Campus at Gaol Road in Kilkenny and Grennan Mill Craft School and Grennan Equestrian Centre, both located in Thomastown, Co. Kilkenny.

#### **GPS Coordinates:**

52.6484° N, 7.2520° W





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### welcome

A Chara,

Welcome to Prospectus 2023, a guide to what's on offer at Ormonde College, Kilkenny's College of Further Education. Ormonde College offers programmes at level 5 and 6 on the National Framework of Qualifications and operates under the auspices of Kilkenny and Carlow Education and Training Board. With our main campus located right at the heart of Ireland's historic medieval city and dedicated Arts and Crafts, and Equestrian campuses at Thomastown in County Kilkenny, we are proud to be in a position to provide such a range of vocationally-relevant courses leading to valued qualifications.

Our mission is to ensure that learners experience the opportunity to achieve to their own unique potential. We, the staff of the college, will endeavour to provide a caring, supportive and stimulating environment in which that goal can be realised. We are confident that you will find an affable and welcoming educational setting where teachers and learners work collaboratively towards the achievement of their academic goals. Further Education and

Training programmes have strong vocational and work-orientated foundations but also offer excellent progression routes to higher education and further study. On completion of a course at Ormonde College of Further Education learners may access the labour market directly in a wide range of employment fields, or they may choose to use their qualification to progress to third level programmes both in Ireland and abroad.

We strive to continually review and develop the range of courses on offer and I am pleased to present to you our prospectus for the 2023-24 academic year with some new and exciting programmes offered for the first time.

Whether you are completing post-primary education or looking to return to education as a mature learner, we are confident that Ormonde College has the right course for you.

The Staff of Ormonde College of Further Education

# Why choose Ormonde College of Further Education?



You'll feel welcomed in a supportive and inclusive environment where your development is prioritised by motivated and dedicated staff.



We offer 30 distinct programmes across 7 vocational fields.



Programmes are designed to enhance your personal and professional development.



Our learners have enjoyed outstanding academic and placement success.



Excellent opportunities to progress to Third Level Education through our links schemes.



Excellent opportunities to develop industry-relevant skills in real work environments through our work placement programme.



An opportunity to avail of work experience abroad through participation in Erasmus programmes.



Modern facilities and dedicated campuses for Visual Arts, Arts and Crafts Studies, Hairdressing and Equestrian Studies.

**Note:** The college makes an annual application for funding to participate in Erasmus (Mobility) projects. The opportunity to engage with Erasmus depends on the success of that application.



## admissions policy

Ormonde College of Further Education (OCFE) operates a policy of selection and admission of learners that is, at all stages and in all ways, equitable, transparent and accountable and respects the rights and dignity of applicants.

#### **Entry Requirements**

Ormonde College of Further Education is committed to providing opportunities for all who wish to further their education, develop skills for employment and pursue their career aspirations into further and higher education. To this end, we strive to ensure that you choose the course that allows you to achieve your career and personal growth aspirations.

To this end, we will invite you to an interview, a two-way dialogue aimed at ensuring that the course you choose is the correct fit for you.

With some exceptions, the minimum entry requirements for all courses are:

#### **Under 23 years of age**

If you are under the age of 23, the college may require the following as a condition of enrolment

 Five 'O6' and / or 'H7' grades in the Leaving Certificate examination. Grades at Foundation level are acceptable in some circumstances.

- Applicants who have completed the Leaving Certificate Applied Programme should hold at least a minimum pass level.
- A pass grade in the LCVP link module is acceptable as equivalent to a pass in one of the five required Leaving Certificate subjects as defined above.
- Successful completion of a relevant Level 4 programme will be considered as an alternative to the Leaving Certificate
- Some courses may have unique requirements e.g. a pass grade in a specific subject or the presentation of work samples.
   Information relating to specific programme requirements will be contained on individual programme information pages.

#### Over 23 years of age

Applicants over the age of 23 years will be invited as part of the admissions process to provide details of their prior formal and informal learning through education and work activities.

#### **Special Considerations**

- Applicants for whom English is not their first language will be required to demonstrate that they have a proficiency in English language to permit them to participate in the course
- Applicants to the Early Learning and Care programmes will be required to demonstrate a proficiency in English to enable them to participate in the programme
- Applicants to the Equestrian programmes are required to provide evidence of proficiency in horse riding and handling
- Applicants to Visual Arts, Arts and Crafts and Creative Media programmes will be required to provide samples or evidence of their creative work

• Garda vetting will be required for programmes with work experience in settings that involve working with children, young people and vulnerable adults. This includes the Early Learning and Care, Special Needs Assisting, Nursing, Community Care, Health Service and Youthwork programmes. Learners enrolling on other courses may require Garda Vetting if the placement is in specific settings that involves working with the groups identified above



#### **Recognition of Prior Learning**

Prior learning, obtained through formal, non-formal or informal means, will be considered in the case of applicants who do not hold formal qualifications at Leaving Certificate level or a relevant Level 4 qualification.

#### **Formal Learning**

Learning usually obtained through certified programmes of study or training, delivered by education or training providers.

#### **Non-formal Learning**

Learning that takes place alongside or in parallel with mainstream systems of education and training. It may be assessed but does not normally lead to formal certification. Examples include learning and training activities undertaken in the workplace, in the voluntary sector, or in communities.

#### **Informal Learning**

Informal Learning (Experiential Learning) Learning that takes place through life and work experience. This may be unintentional and the learner may not recognise at the time of the experience that it has contributed to his/her competence, knowledge or skills. The responsibility for providing evidence of, or demonstrating knowledge, skills and competences achieved through prior learning and experience rests with the applicant. For further information on RPL contact the college.

For further information on RPL contact the college.

## Portfolio Evidence – Art Programmes

Applicants to all of the
Art and Craft programmes
offered by Ormonde College
of Further Education and
Grennan Mill Craft School
are required to present a
portfolio of work samples at
interview.



#### **Non-standard Applications**

Non-standard applicants are defined as applicants whose application is based on examination results other than the Irish Leaving Certificate or a recognised QQI award. All nonstandard applicants must provide documentary evidence that their qualifications/credentials are recognised by the National Qualifications Authority of Ireland (www.qualificationsrecognition.ie). Please be advised that the process of having qualifications recognised may take a significant length of time and applicants are advised to commence the process as early as possible.





## & admissions procedures



1. Application



**2. Interview** (Admissions Dialogue)



Communication of
 Outcome of Interview



4. Registration



5. Induction



6. Commencement

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#### **Step 1:** Application

Applicants are encouraged to read the prospectus carefully to ensure that they satisfy the entry requirements for their course of choice.

Application may be made as follows:

- Apply online at ormondecollege.ie or through www.fetchcourses.ie
- Information about Further Education and Training options can now be accessed via the CAO Portal

Applications are accepted from 10th of January 2023. Application can only be made for one course. However your interest in other courses can be clarified at the interview stage

When your application is received by the college, you'll be issued with a Username and Password for eNROL, our online admissions system. You are advised to keep these secure. The college will communicate with you via eNROL and invitations to interview / admissions dialogue will be made via e-mail. Please ensure that you accurately provide a current and active e-mail address when making an application.

#### **Step 2:** Interview / Admissions Dialogue

All applicants to courses at OCFE will be invited to engage with the college in an interview / admissions dialogue. You are requested to bring an up-to-date curriculum vitae to this meeting.

Some courses have specific requirements and these will be provided in the communication inviting you to interview / admissions dialogue. For example, those applying for entry to the Art and Craft courses are requested to provide the interview panel with a selection of samples of your work. Applicants to our Equestrian programmes are required to provide proof of a fundamental level of proficiency in horse riding.

The college will conduct three rounds of interviews. See page 18 for the schedule. See page 19 for guidance on preparing for this interview / admissions dialogue.

#### **Step 3:** Communication of Outcome of Interview / Admissions Dialogue

The outcome of the interview / admissions dialogue will be communicated to you as soon as possible after the interview. Applicants for vacant places may be contacted by phone once the academic year commences (September 2023).

#### **Step 4:** Registration

The college will invite all successful applicants to complete registration on dates between **28th and 30th August 2023**. In some cases, early registration (pre-registration) may be possible.

The purpose of this event is to provide you with information on how to complete the final stage of registration, issue you with an academic year calendar and timetable and provide you with access to the college Information Technology and Communications systems and your college Microsoft 365 account. Registration also provides the college the opportunity to clarify and process Garda Vetting procedures for those to whom it is relevant. It is important that you attend registration. Failure to attend or failure to inform the college of your intention to take your place may result in the place offer being made to another applicant.

#### **Step 5:** Induction

All successful applicants must attend a scheduled induction. The purpose of the induction is to provide you with an opportunity to meet your Course Coordinator and faculty staff, to familiarise you with the academic requirements of the course, important college policies and general orientation of the college campus. The date for induction relevant to your particular course will be communicated to you at registration.

#### **Step 6** Commencement

Classes commence in September 2023. You will be informed at Induction of the start date, time and venue and any requirements for commencing your study at Ormonde College of Further Education.

#### Note:

The data you supply on application is used to aid your application and is the data required to be returned to SOLAS and DFHERIS in the event of registration as a learner at the college. Kilkenny and Carlow Education and Training Board is a registered Data Controller under the Data Protection Acts 1988 to 2018. Please consult the KCETB website for details of how we will use the data you supply as part of your application.

## admission schedule 2023/24

#### **First Round**

- The closing date for receipt of applications for the FIRST ROUND of interviews is Thursday 9th February 2023 at 4pm.
- Interviews for those who apply on or before this date will be scheduled for the week commencing 20th February 2023.
- These interviews will be scheduled for evenings, commencing at 4pm.

#### **Second Round**

- The closing date for receipt of applications for the SECOND ROUND of interviews is Thursday 16th March 2023 at 4pm.
- Interviews for those who apply on or before this date will be scheduled for the week commencing 27th March 2023.
- These interviews will be scheduled for evenings, commencing at 4pm.

#### **Third Round**

- The closing date for receipt of applications for the THIRD ROUND of interviews is Thursday 11th May 2023 at 4pm.
- Interviews for those who apply on or before this date will be scheduled for the week commencing 22nd May 2023.
- These interviews will be scheduled between 9am and 4pm.
- Applications received after the third round during the summer months, will be processed and interviews will be scheduled for late August on the return of teaching staff. However you are asked to note that interviews at this time will only be scheduled subject to the availability of places. Applications for courses will be accepted up to the point that the course is deemed to have reached full enrolment or the closing date has passed.

#### **Please Note**

- FIRST and SECOND ROUND INTERVIEWS will be scheduled for the evening (approximately 4-7pm). This may suit those who are attending school or have other duties. The THIRD ROUND INTERVIEWS will be scheduled between 9am and 4pm
- As places on courses are limited and demand is high, early application is advised
- All interviews, including those for courses at Grennan Mill Craft School and Grennan Equestrian Centre, will be scheduled for the main campus building at Ormonde Road, Kilkenny

#### Preparing for the Admissions Dialogue Meeting (Interview)

Every applicant to Ormonde College of Further Education will be invited to engage in an admissions dialogue (interview). The purpose of this dialogue is to permit us to gauge your interest, suitability and your potential for success on a course of study and to ensure that the course is the correct fit for you. It will be conducted by two members of staff and will take between 10 and 15 minutes normally. You are encouraged to take a full and active part in this meeting.

That said, there is no need to be nervous about the interview. The interviewers have your best interests at heart and their objective is to ensure that you are choosing the course that best suits your interests and aspirations. It is advised that you prepare for the interview and the following is a guide to how best to conduct that preparation.

#### We will seek information on the following:

- Your academic achievements.
- Your non-academic activity (extra-curricular activities, interests and achievements).
- · Your skills and qualities.
- Your work experience (as part of school, college, paid or voluntary).

- Your motivation for applying for the course.
- What you know about the course for which you have applied.
- Your future aspirations and career plan.

#### Garda Clearance

Learners who are pursuing programmes that require work placements working with children or vulnerable adults will be required to undergo standard Garda vetting procedures.

Application for Garda vetting is now completed on-line (e-vetting). The college will prepare you for application - you should not make a personal application or through a third party. All associated procedures will be explained at induction.





## student support

Every class group is assigned a class co-ordinator who will provide information, direction and support over the duration of your course. Your co-ordinator will work with you, monitor your progress and attendance and provide you with regular feedback.

#### Microsoft 365

All registered learners will be provided with access to the college computer systems and issued with a college e-mail account and access to Office 365. You will receive support with all IT aspects of your course.

#### **Device Loan Scheme**

Learners may avail of the laptop device loan scheme. Details of how to apply will be provided at Induction.

#### **Learning Support**

Ormonde College of Further Education is committed to promoting equality of opportunity and access for learners who have a disability, a medical condition, a mental health issue or a specific learning difficulty. We endeavour, as far as is practicable, to ensure that all learners can access and participate fully in our courses.

Our Student Services Co-ordinator may make an application to SOLAS for funding to assist learners with disabilities or specific learning difficulties to participate fully and benefit from their course.

#### Supports that can be provided include:

- Academic/learning support.
- Note-takers, scribes.
- · Personal Assistance.
- Assistive technology, equipment and software.
- Examination accommodation (e.g. extra time allowance, scribe etc.).
- Group or individual educational support or assistance.

Documentary evidence of the presence of a disability or a specific learning difficulty fulfilling certain criteria will be required in order to make an application for funding and in order to allocate certain categories of support.

Learners are encouraged to make their requirements known in order to avail of supports. Full details will be provided at induction.



## counselling

Learners on all courses will have access to a guidance counselling service while pursuing their course. The Guidance Counsellor will provide valuable assistance, guidance and advice as you plan your career.

#### childcare Support

Funding in respect of childcare costs may be available to eligible Back to Education (BTEA) learners under the Childcare Education and Training Support (CETS) Scheme. For further information, contact your local County Childcare Committee.

## placement

All learners are required to complete work placement. This is a mandatory and integral part of every course offered by the college. Full details of the requirements for work placement in respect of each course will be provided at induction and as you meet your Work Experience tutor.

## learning & facilities

Ormonde College of Further Education provides up-to-date facilities to enhance the quality of the teaching and learning experience. Our facilities include the following:

- Two specialist salon facilities for Beauty Therapy.
- State-of-the-art Hairdressing salon.
- An exercise and fitness gymnasium.
- Fully-equipped Animal Grooming facility.
- A dedicated, stand-alone Visual Arts Campus, located at Gaol Road.
- Internationally renowned craft school at Grennan Mill, Thomastown.

- Extensive Grennan Equestrian Centre, located in Thomastown.
- Two IT laboratories with 100mb broadband internet access.
- Spacious classroom and lecture theatre facilities.
- All classrooms are equipped with data projection or interactive flat screen technology and Wifi is available throughout the college.
- Learners have access to printing and photocopying facilities and will have the opportunity to use Microsoft Teams - the webbased learning platform.



## lockers -

Storage lockers are available throughout the college for the storage of your personal belongings.

#### canteen

Learners can avail of a range of hot and cold food and beverages in our canteen, located on the ground floor. The canteen operates from early morning until 2pm daily. Orders for mid-morning break and lunchtime can be placed in advance with canteen staff.

## student council

Learners are encouraged to participate in the Learner Council. Elected annually, its role is to represent the interests and concerns of learners. Each class group is represented by two elected members. As well as representation of student issues to management and class group advocacy, the council involves itself with the organisation of social events and engages in extensive fund-raising and charity events throughout the year. The council elects two representatives to the Board of Management of the college.



#### Grennan equestrian centre

In 2020, courses at the internationally renowned Grennan Equestrian Centre came under administrative control of Ormonde College of Further Education, expanding the Thomastown campus of the college.

Grennan Equestrian Centre is situated in the beautiful Nore Valley countryside of Thomastown Co Kilkenny.

The College was a pioneer in the area of Equestrian Studies when it originally opened in 1978 and has continued to develop to meet the particular needs of the equine industry. The course attracts learners from all over Ireland and abroad.

The course specialises in equipping its learners for a successful career in the equine industry by providing a personalised education, thus enabling each learner to reach their full potential. It is designed to meet the demands of a wide and expanding equine industry.

Learners are offered an opportunity to gain practical experience which fulfils the requirements of the industry in a friendly and supportive environment.

Learners can and have progressed directly to employment both at home and abroad or progress to a vast range of positions in the equine industry. A number of successful equine businesses have been started by students who attended Grennan Equestrian Centre.



## Grennan Mill craft school



As part of its commitment to the development of arts education in Co. Kilkenny, Ormonde College of Further Education has expanded its provision to include the art, craft and design programmes at Grennan Mill Craft School. This campus, along with the Visual Arts campus at Gaol Road in Kilkenny City offer a unique experience for those wishing to develop their artistic talent.

Grennan Mill Craft School is housed in an 18th century grain mill on the banks of the River Nore in Thomastown, County Kilkenny. The grain lofts of the mill have been converted into spacious and well equipped craft/art studios. The location is part of the charm in providing inspiration and a unique ambient learning environment.

The school was set up in 1981 and has now established itself as an

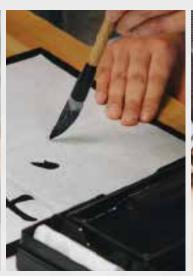
important centre of study in the crafts area and attracts learners from all over Ireland and further afield.

Over the duration of the course learners develop skills in woven textiles, ceramics, silversmithing and fabrication, printmaking and drawing. They gain an understanding of the design process and how their work might be marketed and sold. Hands on tuition is provided by dedicated craft practitioners.

Thomastown is a bustling town renowned for its many artists, craftspeople and musicians, making for a varied and lively social scene. The multitude of exhibitions and events that take place in Thomastown during Kilkenny Arts Festival is a testament to the love for the arts in this area.









#### open campus events



The college will host an **OPEN EVENING** on **Wednesday 8th February 2023** from 2pm to 6pm.

The college is pleased to extend the invitation to schools and centres to contact us with a view to organising information visits for their learners. The college can attend your school or centre to provide you with information on our courses or we can arrange for supervised group tours of our facilities. The

college will host additional open campus and information days towards the end of the current, and the commencement of the next academic year. See local and social media for details. For further information, please contact the college on info@ormondecollege.ie or 056 776 3321.



## ceremony

Ormonde College of Further Education takes pride in the achievement of its graduates and hosts a special awards night annually.

## transport links

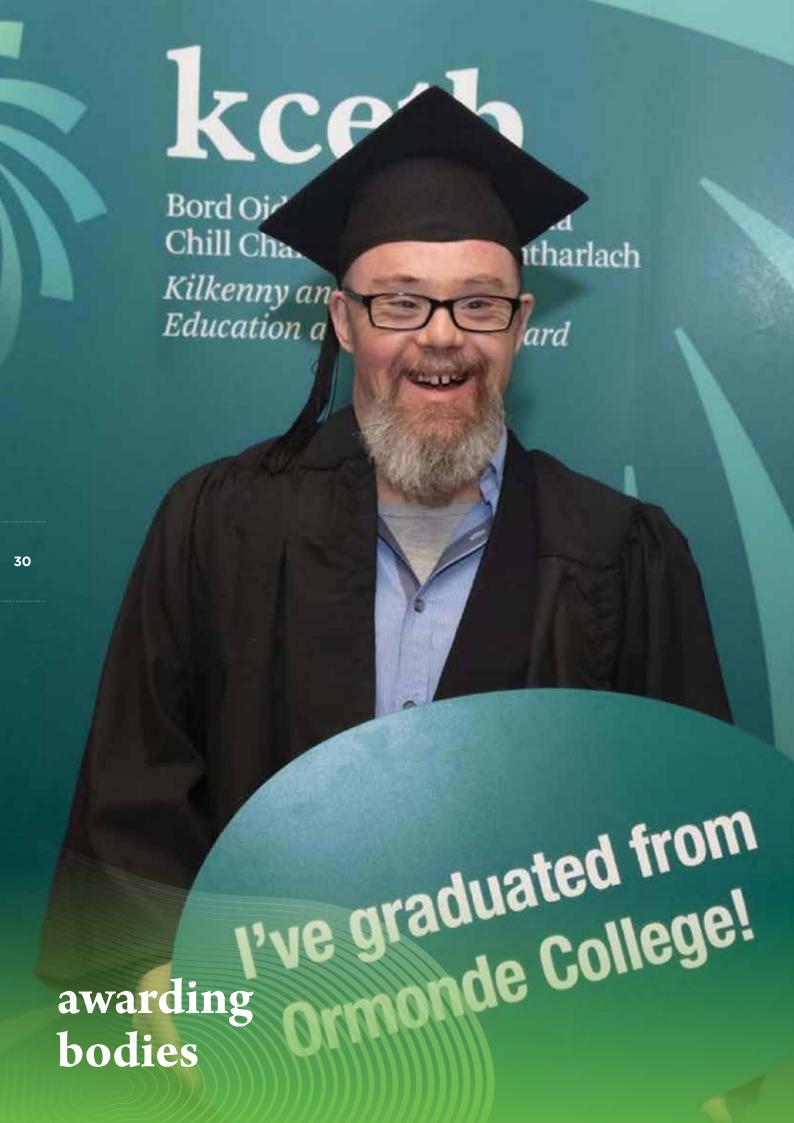
Excellent transport links are available by bus and rail to Kilkenny. Many provincial bus routes operate a stop directly outside the college gates. For details see the following websites:

www.irishrail.ie

www.buseireann.ie

www.jjkavanagh.ie

www.dublincoach.ie





The programmes offered by Ormonde College of Further Education are full-time and are accredited by a number of internationally-recognised awarding bodies.

**QQI:** Quality and Qualifications Ireland

NCEF: National Council for Exercise and Fitness

CIBTAC: Confederation of International Beauty Therapy and Cosmetology

ITEC: International Therapy Examination Council

CIDESCO: Comité International d'Esthétiqueet de Cosmétology

**BHS:** British Horse Society

**SEC:** State Examinations Commission















#### **Quality & Qualifications Ireland (QQI)**

Quality & Qualifications Ireland (QQI) is the state agency responsible for promoting the quality, integrity and reputation of Ireland's further and higher education system.

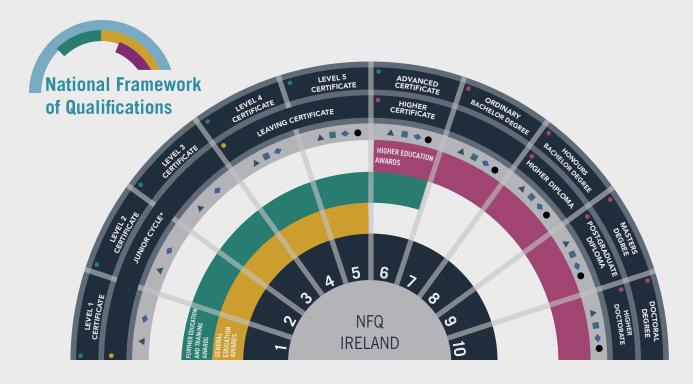
Kilkenny and Carlow Education and Training Board (KCETB) is registered under Quality Assurance guidelines to offer programmes leading to QQI awards at all levels up to Level 6. The QQI programmes offered by Ormonde College of Further Education consist of a combination of mandatory, elective and general studies minor awards (modules). Please note that the elective minor awards associated with a programme within this prospectus may be subject to change.



#### **Important Information**

While every attempt has been made to ensure that the information regarding course content in this prospectus is accurate, ongoing developments in QQI means that award titles and codes are subject to change.

## framework of qualifications



#### **CLASSES OF AWARD**

Major Awards: named in the outer rings, are the principal class of awards made at a level

Minor Awards: are for partial completion of the outcomes for a Major Award

Supplemental Awards: are for learning that is additional to a Major Award

Special Purpose Awards: are for relatively narrow or purpose-specific achievement

Professional Awards: are for occupation-orientated qualifications including apprenticeships \*Please refer to NCCA website, ncca.ie/en/junior-cycle/

#### IRISH REGISTER OF QUALIFICATIONS

#### For more information on

- Qualifications
- ProvidersCourses
- visit www.irq.ie



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## affordable education & training

Ormonde College of Further Education acknowledges the financial burden and challenge that education can place on individuals and families. We have committed to providing free tuition to all learners. In addition to this, all costs associated with our courses are covered. This includes registration and examination fees, uniforms (where required), kits, materials, personal protective and safety equipment, field trips and optional short courses.



### general budgeting

Learners should budget for often unseen costs such as public transport and meals. The college offers canteen facilities with a reasonably priced menu.

## 1 student loans

A loan can help in many ways, whether it's to pay for registration fees, rent, textbooks, course materials or just living expenses. Ormonde College of Further Education has negotiated a SmartOption Student Loan agreement with St. Canice's Credit Union, Kilkenny.



# further education (plc) student maintenance grants

Learners attending Further Education/Post Leaving Certificate programmes may apply to Student Universal Support Ireland (SUSI). All applications for grants in respect of new enrolments will be made online for the 2023/24 academic year.

It is not necessary to have received an offer of a college place or to be enrolled at Ormonde College of Further Education in order to apply. The closing date is the end of August each year but you should apply as soon as possible once the 2023/24 applications are open. Early application is advised.

These grants are means-tested and payable monthly. Payment of grants may be subject to attendance in accordance with the Department of Education and Skills regulations. The college is required to make monthly reports on your attendance to the grants authority.

Applications for maintenance grants can be made online through www.studentfinance.ie or www.susi.ie

## for further information and queries:

Email: support@susi.ie
Phone: 0761 08 7874
Facebook: Susi Support
Twitter: Susi Helpdesk

# allowance

The Back to Education Allowance (BTEA) allows people in receipt of certain social welfare payments to retain those payments whilst participating in approved full-time programmes in further and higher education.

The allowance is payable for the duration of the programme, excluding the summer holiday period. If you are unable to secure employment during the summer months you may be able to apply for Unemployment Benefit or Unemployment Assistance.

To qualify for the Back to Education Allowance, you must be at least 21 years of age (24 years of age for an approved third level postgraduate course). If you wish to attend a Post Leaving Certificate/Further Education programme you must be in receipt of a relevant social welfare payment for at least three months (78 days).

For further information and application forms please contact the local Intreo office of the DSP – Department of Social Protection or from <a href="https://www.welfare.ie">www.welfare.ie</a>.

#### contact details:

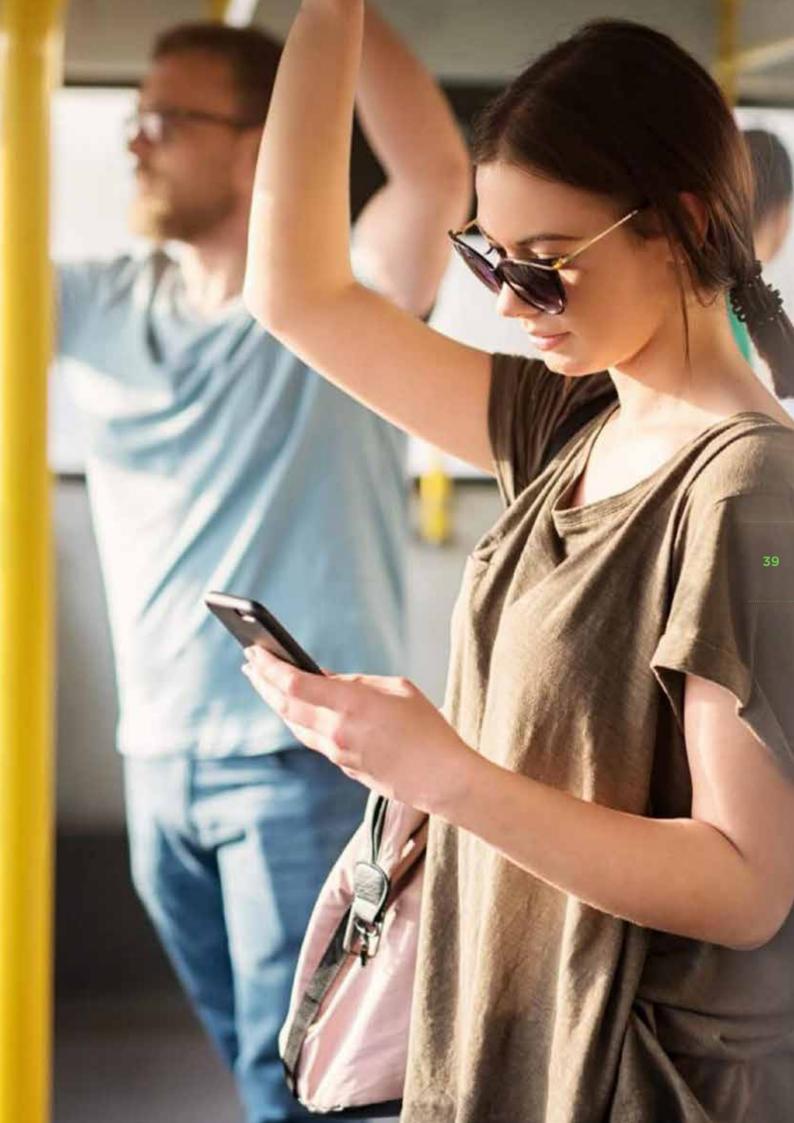
Address: Government Buildings, Hebron Road, Kilkenny, R95 NH73

**Phone:** 056 771 5100 **Fax:** 056 775 2759

### opening hours:

Monday - Wednesday: 09:15 - 17:00

**Thursday:** 09:15 - 15:45 **Friday:** 09:15 - 16:30





# progression

# labour market relevant skills

The courses on offer at Ormonde College of Further Education have strong vocational and work orientated foundations.

On completion of our courses, learners may access the labour market directly in a wide range of employment fields or they may choose to use their qualification to progress to third level programmes both in Ireland and abroad.

# higher education links scheme (hels)

Through the Higher Education
Links Scheme (HELS), learners
can avail of the opportunity
to progress to a variety of
programmes in higher education
upon achievement of the QQI
Level 5 and Level 6 award. Under
the scheme a number of places
are reserved for candidates
who hold qualifications from
QQI. Application for these
programmes is made through the
CAO system.



# ormonde college of further education progression cooperation agreements

Ormonde College of Further Education has entered into Learner Progression Cooperation Agreements with South East Technological University (SETU). This agreement facilitates learners on courses at Ormonde College to progress to specific linked courses at SETU.

SETU will make admission offers to learners from Ormonde College of Further Education who make an application through the CAO by 1st February in the year of entry and who satisfy all of the criteria set out in the Progression Cooperation Agreement. Candidates who satisfy these criteria and who are deemed eligible for an offer will receive a place offer in advance of the CAO Round One offers. SETU have published a comprehensive overview of their progression links with further education on their website.

# For further information on progression to SETU, contact the following:

SETU Progression, SETU, Cork Road, Waterford.

Tel: 051 302 163 (Waterford)

E-mail: progression.wd@setu.ie

Web: www.setu.ie

SETU Progression, SETU, Kilkenny Road, Carlow.

Tel: 059 917 5706 (Carlow)

E-mail: progression.cw@setu.ie

Web: www.setu.ie





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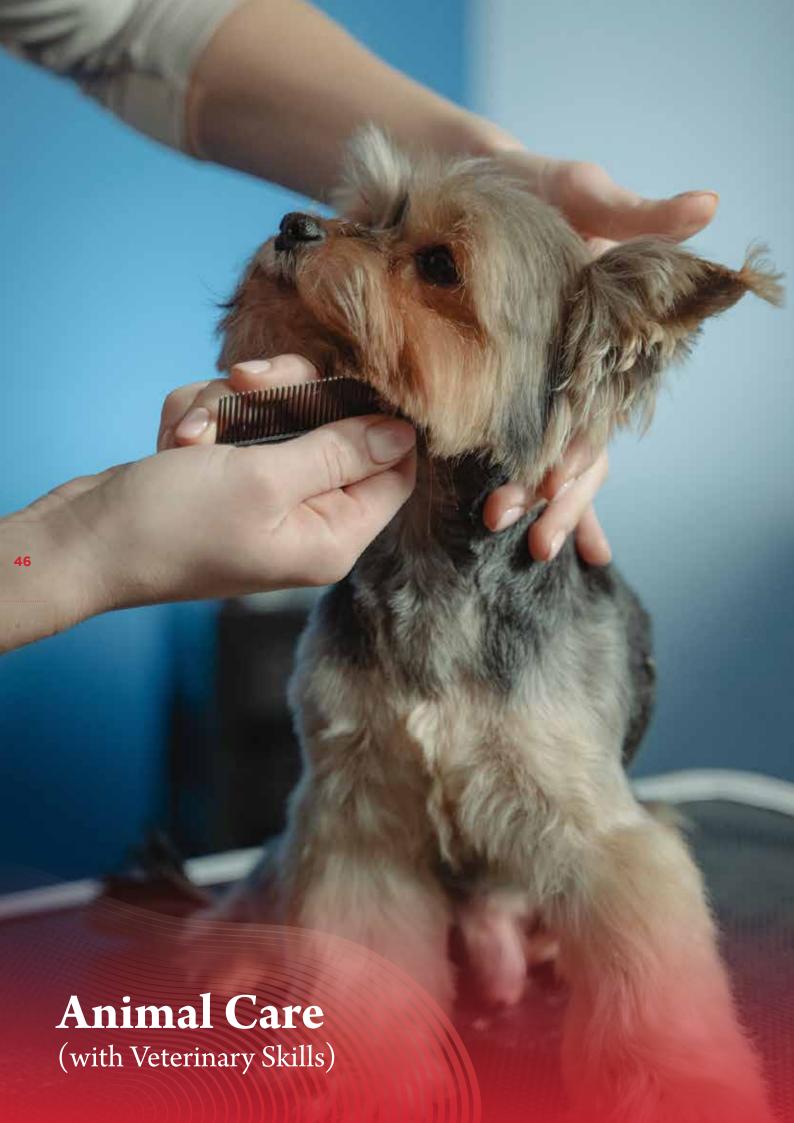
# COULTSE list 2023/2024

Courses

**Notes** 

Animal Care (with Veterinary Skills)	46
Horsemanship (Level 5)	48
Horsemanship (Level 6)	50
Fine Art (Portfolio Preparation)	52
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## **Animal Care**

(with Veterinary Skills)

Award Title: QQI Level 5 Certificate in Animal Care

Programme Co-ordinator: Ana O'Donnell

Award Code: 5M2768

#### **Programme Description:**

This is a one-year, full-time programme that prepares students to work in a range of settings that provide direct care to animals or progress to further and higher education.

#### **Component Awards:**

- Animal Welfare (5N0753)
- Animal Anatomy & Physiology (5N0750)
- Communications (5N0690)
- Work Experience (5N1356)
- Animal Behaviour (5N0751)
- Animal Grooming (5N0752)
- Small Animal Housing and Husbandry (5N1898)
- Biology (5N2746)
- Veterinary Assisting Skills (5N1363)

#### **Progression:**

 Direct entry to the industry, working with animals in a variety of settings including veterinary clinics, boarding kennels, animal welfare organisations, canine training, dog grooming and pet shops.  Opportunities to progress to further and higher education in various fields including applied biology, general science, wildlife biology and veterinary nursing.

#### **Additional Training:**

There are a number of optional additional courses offered throughout training as well as presentations by guest speakers and educational trips to zoos, animal and bird sanctuaries and whale watching.

"The Animal Care course has given me the knowledge and insight into all aspects of animal care, from studying animal behaviours to anatomy - and everything in between! Having always wanted a career working with animals this course has offered me not only the knowledge going forward but the practical skills too. I enjoyed every day of this course!"

Orla



# Horsemanship

(non-riding option available)

**Award Title:** QQI Level 5 Award in Horsemanship / British Horse Society Coach in Complete Horsemanship **Programme Co-ordinator:** Bridgette McCarthy

Award Code: 5M3371

#### **Programme Description:**

This is one-year, full-time programme designed to meet the demands of a wide and expanding equine industry. The course provides learners with skills required for seeking careers in a wide range of sectors in the equine industry.

#### **Component Awards:**

- Stable and Yard Routine (5N3355)
- Young Horse Training Techniques (5N3357)
- Sport Horse Riding (5N3359) for riding option
- Sport Horse Riding Instruction (5N3362)
- Equine Nutrition (5N3363)
- Equine Anatomy and Physiology
- Work Experience (5N1356)
- Communications (5N0609)

#### **Special Entry Requirements:**

- Practical riding assessment unless doing non-riding programme
- Applicants are required to have previous riding experience (if taking Riding module) and some skills and knowledge of horse care

#### **Progression:**

- Direct entry to a variety of settings on the industry, both in Ireland and abroad
- Opportunities to progress to the Level 6 Advanced Certificate in Horsemanship

#### **Additional Training:**

Learners have the opportunity to complete the following short courses

- First Aid Responder
- · Safeguarding training
- Guest speakers and field trips include Army Equitation School, Coolmore Stud, Goresbridge Sales, etc and demonstrations by Association of Irish Riding Establishments

"The Level 5 Horsemanship course gave me a good foundation in riding, coaching and horse management skills. Through the course, I had the opportunity to train for and take the BHS exams and I started building an international network for my future career. The next step will be the Level 6 course to further develop my skills and gain the Green Cert as well!"

Victori



## Advanced Certificate in Horsemanship

(which meets the requirements for schemes as a young farmer)

Award Title: QQI Level 6 Advanced Certificate in Horsemanship /

British Horse Society Coach in Complete Horsemanship

**Programme Co-ordinator:** Bridgette McCarthy

Award Code: 6M3505

#### **Programme Description:**

This is one-year, full-time programme designed to meet the demands of a wide and expanding equine industry. The course aims to provide students with knowledge and skills to work in a supervisory or managerial role in a range of sectors in the Equine Industry or the opportunity to progress to higher education. Students that successfully complete this course have fulfilled the requirements for the purpose of meeting the educational criteria for Young Trained Farmer scheme, i.e. Green Cert Status.

#### **Component Awards:**

- Sport Horse Riding (6N3481)
- Sport Horse Riding Instruction (6N3393)
- Equine Nutrition (6N3368)
- Equine Anatomy and Physiology (6N3388)
- Work Experience (6N1946)
- Communications (6N1950)
- Equine Conformation and Evaluation (6N3389)
- Equitation Theory (6N3386)

#### **Special Entry Requirements:**

 QQI Level 5 Certificate in Horsemanship (Distinction in Sport Horse Riding module) / British Horse Society Stage 2  Successful completion of an interview and practical riding assessment

#### **Progression:**

- Direct entry to the industry working with horses in a variety of settings including competition yards, riding schools, livery yards, sales, in Ireland and Abroad.
- Opportunities to progress to Higher Education e.g. Equine Business in NUI Maynooth Co Kildare or BSc in Equine Management offered by the College of Agriculture, Food and Rural Enterprise at Enniskillen Co Fermanagh. Contact the relevant higher education institute for further information.

"This course gives you the opportunity to gain practical work experience for the equine industry. An in-depth knowledge of horse care and lots of time to improve not just your horse riding but all equine related skills you will need in the industry. All of this is done in an inspiring positive atmosphere."

Ruti



## **Fine Art**

(Portfolio Preparation)

**Award Title:** QQI Level 5 Certificate in Art **Programme Co-ordinator:** Vincent Andrews

Award Code: 5M1985

#### **Programme Description:**

Based at our unique Visual Arts Campus, this is a one year, full-time programme that enables students to express their artistic potential through a variety of artistic traditions and methods. From their own personal studio space, students learn about ideas generation and problem solving methods to develop the initiative and confidence to make art.

#### **Component Awards:**

- Drawing (5N1862)
- Painting (5N1302)
- Sculpture (5N1918)
- Design Skills (5N0784)
- Appreciation of Art, Craft and Design (5N0755)
- Printmaking (5N1373)
- Digital Photography (5N1270)
- Problem Solving (5N1615)
- Work Experience (5N1356)

#### **Special Entry Requirements:**

 Applicants will be asked to present a portfolio of work samples at interview.

#### **Progression:**

- A range of programmes in visual arts and design at further and higher level institutions.
- Various progression prospects in the fields of fine art, design, visual communication, creative multimedia, illustration, photography, arts event management, visual arts teaching, art therapy.
- Progression to the Art Level
   6 programme at Ormonde
   College of Further Education.

#### Note:

Access to an SLR digital camera is an asset for the Digital Photography element of this course.

"This course gave me the opportunity to learn new skills and improve old ones in a fun environment. Getting to show my creative side without limitations was super freeing!"

Erik



## **Art with Animation Studies**

**Award Title:** QQI Level 5 Certificate in Art **Programme Co-ordinator:** Vincent Andrews

Award Code: 5M1985

#### **Programme Description:**

Based at our unique Visual Arts
Campus, this is a one-year, fulltime programme that introduces
students to the world of Animation.
Based on a solid foundation of fine
art, students experience techniques
of character development and
storyboarding with an emphasis on
traditional drawn animation.

#### **Component Awards:**

- Animation Drawing Studies (5N1830)
- Drawing (5N1862)
- Painting (5N1302)
- Sculpture (5N1918)
- Printmaking (5N1373)
- Problem Solving (5N1615)
- Work Experience (5N1356)
- Digital Photography (5N1270)
- Appreciation of Art, Craft & Design (5N0755)

#### **Special Entry Requirements:**

 Applicants will be asked to present a portfolio of work samples at interview.

#### **Progression:**

 A range of programmes at further and higher level institutions.

- Various progression prospects in the fields of animation, game design, design, illustration, fine art, creative multimedia, visual communication, photography, visual arts teaching, art therapy.
- Progression to the Art Level
   6 programme at Ormonde
   College of Further Education.

#### Note:

Access to an SLR digital camera is an asset for the Digital Photography element of this course.

"I learned a lot of things during this course by using different mediums such as painting or sculpting. I also learned so much from the friends around me along the way!"

Oliver



# Advanced Certificate in Fine Art

(with animation options\*)

**Award Title:** QQI Level 6 Certificate in Art **Programme Co-ordinator:** Vincent Andrews

Award Code: 6M1946

#### **Programme Description:**

Also based at our unique Visual Arts Campus, this is a one-year, full-time programme that affords students the opportunity to further develop creativity, technical skills and artistic identity through studio work. Students may also further develop animation techniques.

#### **Component Awards:**

- Drawing (6N3569)
- Painting (6N3452)
- Combined Materials (6N3587)
- Studio Practice (6N3571)
- History and Appreciation of Art (6N3450)
- Fine Art Photography (6N3449)
- Constructive Thinking Skills (6N3448)
- Work Experience (6N3448)
- Animation Drawing (6N4907)
- Design Skills (6N3446)

#### **Special Entry Requirements:**

- Successful completion of a QQI/FETAC Level 5 Certificate in Art; Art, Craft and Design; or equivalent.
- A strong and well-organised portfolio of work.

#### **Progression:**

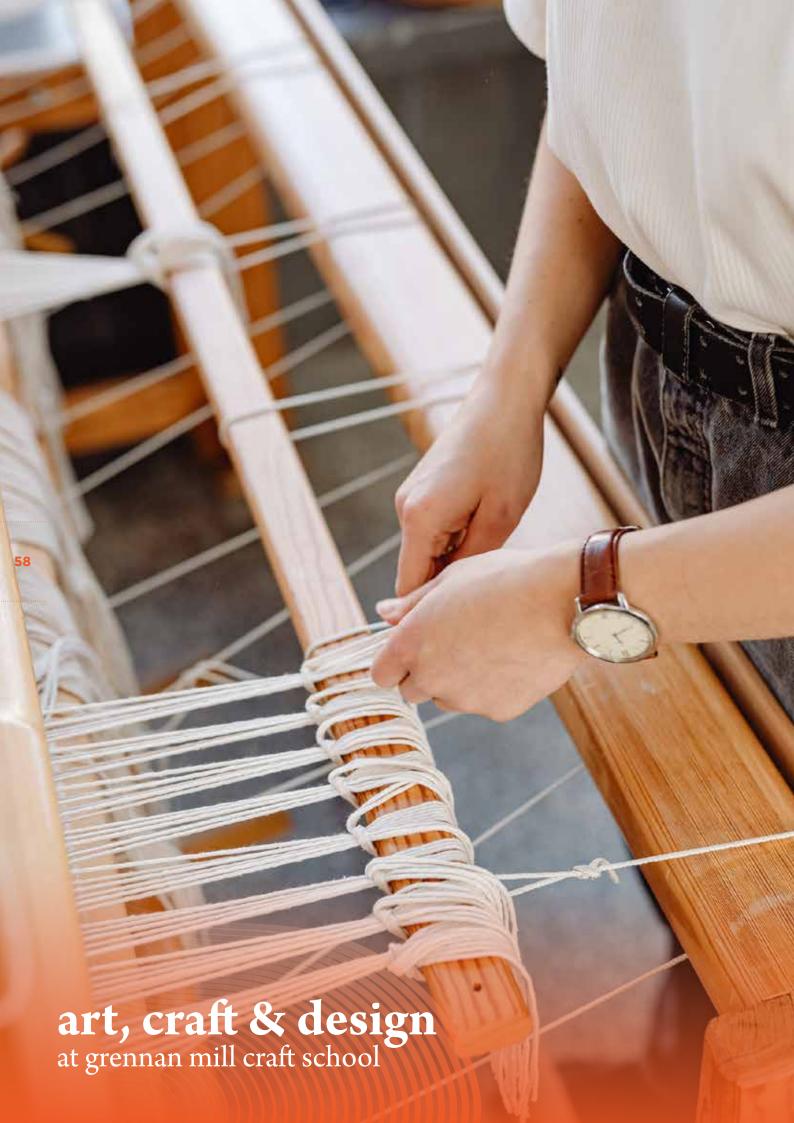
- Based on the quality of their portfolio, students may gain advanced entry to the second year of a range of visual arts courses nationwide.
- Various progression
   prospects in the fields of
   fine art, animation, visual
   communication, game
   design, creative multimedia,
   illustration, photography, arts
   event management, visual arts
   teaching and art therapy.

#### Note:

Access to an SLR digital camera is an asset for the Fine Art Photography element of this course.

"This course helps you to reach your full creative potential and become confident in your talent as an artist. I was able to improve on skills I already had, as well as experience new mediums and find new methods of art that I loved. Being surrounded by tutors and students who were all passionate about art created a welcoming environment where I could really express myself!"

Caoimhe



# Art, Craft & Design

at Grennan Mill Craft School

**Award Title:** QQI Level 5 in Art Craft & Design **Programme Co-ordinator:** John Kavanagh

Award Code: 5M1984



#### **Programme Description:**

On this one year course, with hands on tuition from craft practitioners, learners will explore and develop their creative and technical skills and gain confidence to progress further in the field of contemporary craft, art and design.

#### **Component Awards:**

- Art Metalwork (5N1649)
- Ceramics (5N0759)
- Printmaking (5N1373)
- Woven Textiles (5N1864)
- Drawing (5N1862)
- Design Skills (5N0784)
- Communications (5N0690)
- Work Experience (5N1356)

#### **Special Entry Requirements:**

 Applicants will be asked to present a portfolio of work samples at interview.

#### **Progression:**

 Learners may progress to Level 6 programmes in Advanced Crafts Studies (Level 6) at Grennan Mill Craft School or the Level 6 in Art at OCFE, to further develop their technical abilities and portfolios.

- Based on the quality of their portfolio, learners may gain advanced entry to a range of third level courses.
- Opportunities to specialise in one craft by progressing to courses such as DCCOI Pottery Skills course and DCCOI Jewellery Skills course.

#### Note:

This is a full-time course. Students are required to cover all modules.

"I enjoy working with my hands, and the unique Grennan Mill offered me a supportive space to learn new skills I previously only dreamt of doing! Various technical techniques are explored and new skills are continuously advanced throughout the different mediums, by learning and doing."

Louise



## **Advanced Craft Studies**

at Grennan Mill Craft School

**Award Title:** QQI Level 6 in Art

Programme Co-ordinator: John Kavanagh

Award Code: 6M4029



#### **Programme Description:**

On this one year course, with hands on tuition from craft practitioners, learners will explore and develop their creative and technical skills and gain confidence to progress further in the field of contemporary craft, art and design.

#### **Component Awards:**

- Creative Application Ceramics (6N3445)
- Printmaking (6N3568)
- Silversmithing & Fabrication (6N4026)
- Woven Textiles (6N3910)
- Drawing (6N3569)Design (6N3446)
- Communications (6N1950)
- Exhibition Techniques (6N3427)

#### **Special Entry Requirements:**

- Successful completion of QQI/ FETAC
- Level 5 in Art, Craft & Design or equivalent experience in all modules.
- Applicants will be asked to present a portfolio of work samples at interview.

#### **Progression:**

- Based on the quality of their portfolio, learners may gain advanced entry to a range of 3rd level courses, including direct entry to second year of some degree courses.
- Opportunities to specialise in a chosen craft by progressing to courses such as DCCOI Pottery Skills course and DCCOI Jewellery Skills course.
- Self-employment

#### Note:

This is a full-time course. Learners are required to cover all modules.

"Doing this course has been a most wonderful gift to my inner artist. Having the time, space and materials has been a godsend. But the true gem was working alongside an inspirational group of peers with tutors who guided me in growing my own artistic vision. All within the beautiful environment of the Island Mill!"

Noah



## **Media Studies**

**Award Title:** QQI Level 5 Certificate in Media Production

**Programme Co-ordinator:** Fiona Power

Award Code: 5M18518

#### **Programme Description:**

This course offers learners the opportunity to develop knowledge and skills in the various fields of Media Production. The course focuses on practice and theory, whereby learners will utilise equipment and software. There will be opportunities to engage in trips, talks and workshops.

#### **Component Awards:**

- Media Analysis (5N1298)
- Communications (5N0690)
- Work Experience (5N1356)
- Digital Photography (5N1270)
- Radio Programme Production (5N1379)
- Film Production (5N0637)
- Digital Marketing (5N1364)
- Web Authoring (5N1910) The Internet (5N1611)

#### **Progression:**

Learners have opportunities
to progress to a range of
programmes at higher level, such
as Media Production, Multimedia,
Visual Communications. Film
and TV Production. PR and
Advertising. Event Production,
Wed Design.

- There are opportunities to work in a broad range of positions, such print and broadcast media, radio presenting and production.
   Photography and in the film industry.
- Past students have progressed on to a range of colleges and universities in Ireland and abroad, such as NUI Maynooth, DCU, University of Limerick, UCC, Dún Laoghaire Institute of Art, Design & Technology. Southeast Technological University. TUS Clonmel, LIT.

#### Note:

Access to an SLR digital camera is an asset for the Digital Photography element of this course.

"The Media Studies course gave me an exciting opportunity to expand my horizons in the area of media from a creative standpoint. With an engaging variety of projects throughout the year, this course offers a solid first step to those pursuing a career in media."

Joshu



# Creative Media & Design

**Award Title:** QQI Level 5 Certificate in Media Production

**Programme Co-ordinator:** Fiona Power

Award Code: 5M18518

#### **Programme Description:**

This is a one-year full-time programme which enables learners to develop their visual skills and explore their creativity though digital and practical processes. This course would suit someone who has an interest in Media, Art and Graphic Design. Opportunities to participate in educational trips, talks and workshops.

#### **Component Awards:**

- Media Analysis 5N1298
- Communications 5N0690
- Work Experience 5N1356
- Appreciation of Art, Craft and Design 5N0755
- Computer Illustrated Graphics 5N1929
- Design Skills 5N0784
- Documentary Photography 5N1271
- Digital Marketing 5N1364
- Web Authoring 5N1910

#### **Progression:**

- This course is an ideal steppingstone for those who wish to progress to various third level programmes at levels 6, 7 or 8 in the various fields of Art, Design, Visual Communication and Digital Media.
- There are employment opportunities in the areas of the Arts, Media and Design, in a broad variety of positions.

#### Note:

Access to an SLR digital camera is an asset for the Digital Photography element of this course.

"I didn't feel ready to commit four years to a full time degree right after the Leaving Cert, so I decided to try this course in Ormonde, and I couldn't recommend it more. I've been given the opportunity to study a huge range of topics, and look at subjects I never would have considered before. The atmosphere around the college is amazing and the relationship between the students and teachers is extraordinary!"

Aisling



## **Tattoo Artistry**

**Award Title:** Creative Media

Programme Co-ordinator: Fiona Power

Award Code: 5M5048

#### **Programme Description:**

This is a one-year, full-time programme that affords students the opportunity to develop their creativity, tattoo artistry skills and own artistic identity. Students may further their experience in the Tattoo Industry through a work experience placement. This course is a stepping stone to employment in a Tattoo Parlour. An apprenticeship as a Tattoo Artist or setting up a business. Progression to third level is an option, such as Art, Craft & Design colleges and various Media courses around the country.

#### **Component Awards:**

- Illustration (5N1288)
- Drawing (5N1862)
- Design Skills (5N0784)
- Advertising (5N0748)
- Infection Prevention & Control (5N3734)
- Customer Service (5N0972)
- Start your own Business (5N1418)
- Work Experience (5N1356)

#### **Progression:**

- Learners have the opportunity to progress to a wide range of creative programmes at higher level.
- Employment opportunities in a wide range of disciplines such as:
  - Tattoo Parlours
  - Tattoo Apprenticeships
  - Illustration
  - Art & Design Businesses
  - Art & Design Galleries and Museums
  - Visual Communications
  - Visual Art Teaching



# **Beauty Therapy**

**Award Title:** QQI Level 5 Certificate in Beauty Therapy (5M3471)

ITEC and CIBTAC Diplomas

**Programme Co-ordinator:** Emer Dowling

Award Code: 5M3471

#### **Programme Description:**

This programme enables learners to gain the QQI Level 5 Major Award in Beauty Therapy as well as internationally recognised qualifications from the major therapy awarding bodies. Successful learners have the opportunity to progress to study for advanced qualifications at Level 6.

#### **Course Content:**

- Skincare Eye Treatments and Make-up (5N3466)
- Anatomy & Physiology (5N0749)
- Manicure & Pedicure and Waxing (5N3467)
- Facial Electric Treatments (5N3468)
- Body Massage and Figure Analysis (5N3464)
- Beauty Industry Business, Ethics & Practice (5N3470)
- Customer Service (5N0972)
- Work Experience (5N1356)

Learners will also complete diplomas with ITEC and CIBTAC

#### **Additional Training:**

Participants will have the opportunity to complete short specialist courses as part of this programme.

#### **Progression:**

- Progression to complete advanced qualifications at Level 6.
- Various employment
   opportunities in the expansive
   beauty and cosmetic industries as
   therapists but also opportunities
   in retail and as product company
   representatives.

"This course gave me
the opportunity to fully
experiment and express my
creativity. It helped me gain
so much confidence and gave
me many opportunities to
strive for. Alongside creative,
like minded students who I
can now call my friends, I was
amazed with all the variety
of methods, materials and
techniques that I had never
been introduced to before and
I will enjoy using in the future."

Kayleigh



# Advanced Beauty Therapy (with Makeup Artistry & Spa Therapy)

**Award Title:** QQI Level 6 Certificate in Beauty Therapy

ITEC, CIBTAC and CIDESCO Diplomas in Beauty Therapy

**Programme Co-ordinator:** Emer Dowling

Award Code: 6M3479

#### **Programme Description:**

This is a Level 6 programme that enables students to develop essential skills and internationally recognised qualifications in the fields of advanced Beauty and Spa Therapies and Make-Up Artistry.

#### **Course Content:**

- Facial Electrical Treatments
- · Fashion, Theatre, Media and Special Effects Make-Up
- Spa Therapy & Body Therapy
- Electrical Epilation
- Anatomy & Physiology
- Cosmetic Chemistry
- · Manicure & Pedicure
- Spray Tanning
- · Holistic and Swedish Massage
- Stone Therapy Massage
- Indian Head Massage
- Waxing
- Customer Service
- Work Experience

#### **Entry Requirements:**

- Successful completion of a level 5 Certificate in Beauty Therapy or equivalent.
- · Learners who have completed their level 5 programme in another centre will be required to provide evidence of qualifications.
- Successful completion of an interview.

- Applicants who hold previously obtained ITEC, CIBTAC or equivalent qualifications.
- Applicants with relevant industry experience

#### **Progression:**

- Direct entry to employment in beauty salons and the spa industry.
- · Opportunities to work on cruise liners.
- · Makeup Artist.
- Retail Sales/Sales Representatives.
- · Self employment/mobile therapists.
- Opportunities to progress to further and higher education.
- · Opportunities to progress to teaching positions.

#### **Additional Training:**

Participants will have the opportunity to complete short specialist courses as part of this programme.



# **Advanced Beauty Therapy**

(with Supervisory Skills)

Award Title: QQI Level 6 Certificate in Beauty Therapy

**Programme Co-ordinator:** Emer Dowling

Award Code: 6M3479

#### **Programme Description:**

This course aims to equip learners with practical skills and theoretical knowledge relevant to the beauty and spa services sector. Business acumen is required to manage within the sector, as well as excellence in technical skills across a range of spa and beauty treatments and therapies. To achieve this, the course will facilitate learners to develop applied business competencies in addition to specific beauty and spa technical skills to prepare them to contribute effectively in the wider industry of beauty and spa therapy.

#### **Course Content:**

- Body and Beauty Science (6N4372)
- Electrical Epilation (6N3475)
- Indian Head Massage (6N3477)
- Depilation, Tanning and Lightening (6N3473)
- Work Experience (6N1946)
- Supervisory Skills (6N2104)
- Customer Service (6N2191)
- Team Leadership (6N1948)
- Learners will also complete diplomas with CIBTAC and CIDESCO

#### **Special Entry Requirements:**

- Successful completion of a level 5 Certificate in Beauty Therapy or equivalent.
- Learners who have completed their level 5 programme in another centre will be required to provide evidence of qualifications.
- Successful completion of an interview.
- Applicants who hold previously obtained ITEC, CIBTAC or equivalent qualifications.
- Applicants with relevant industry experience

#### **Progression:**

The course will prepare graduates for a diverse range of career opportunities both in Ireland and abroad and they can expect to find employment in a variety of roles such as, spa/salon manager, business account manager, cosmetic/skincare representative, beauty therapist, advanced skincare therapist, beauty, and spa consultant.



## Hairdressing

Award Title: QQI Level 5 Certificate in Hairdressing

Department of Education and Skills Junior Trade Certificate

Programme Co-ordinator: Suzanne Sheridan

Award Code: 5M3351

#### **Programme Description:**

This is a one-year, full-time programme that enables learners to obtain a range of practical and theoretical skills en route to attaining the QQI Level 5 Major Award in Hairdressing as well as the Department of Education and Skills Junior Trade Certificate.

#### **Component Awards:**

- Hairdressing Theory and Practice (5N3345)
- Hairdressing Science (5N3346)
- Barbering Techniques (5N3348)
- Safety and Health at Work (5N1794)
- Reception and Frontline Office Skills (5N1407)
- Work Experience (5N1356)
- Customer Service (5N0972)
- Event Production (5N1374)
- Work experience is Mandatory on Friday also block release over the Christmas period

#### **Special Entry Requirements:**

- A related Level 4 qualification.
- Leaving Certificate Biology desirable but not essential.

#### **Progression:**

- Successful candidates can progress to salon apprenticeships, stylist positions and product company representatives. Hair and Beauty salon, Barbering Cruise ships, theatre
- There are also opportunities to access further and higher education including progression to complete advanced qualifications at Level 6 at Ormonde College of Further Education.

#### **Additional Training:**

- There are additional short courses offered throughout the year, which may, in some cases, entail further costs.
- Major industry companies visit the college to offer workshops in up styling and colouring etc.
- Several field trips and excursions will be organised throughout the academic year, including visits to the Wella Academy for courses on Colour Focus 1 and Focus
   Learners will also attend the annual Hair and Beauty show at the RDS.



## Hairdressing

**Award Title:** Department of Education and Skills Senior Trade Certificate.

QQI Level 6 Component Certificate

Programme Co-ordinator: Suzanne Sheridan

Award Code: 20856

#### **Programme Description:**

This advanced Hairdressing and Barbering course leads to the DES Senior Trades Hairdressing qualification and QQI Level 6 minor awards. Learners will be afforded the opportunity to study advanced practical hairdressing and barbering techniques and related skills in a very practically-focused environment.

#### **Component Awards:**

- Hairdressing Theory and Practice.
- Hairdressing Science.
- Advanced Barbering Techniques.
- Creative Styling.
- Work Experience.
- Customer Service
- · Barbering Techniques.
- Creative Styling (5N3349)
- Work experience is Mandatory on Friday also block release over the Christmas period

#### **Special Entry Requirements:**

- Successful completion of a Level
   5 Hairdressing qualification.
- · Relevant industry experience.

#### **Progression:**

- · Hairdressing Apprenticeship.
- · Colour/Perm Technician.
- Opportunities to progress to further and higher education.
- Opportunities to work on cruise liners, in theatre and film.
- Industry representatives.

#### **Additional Training:**

- There are several additional short courses offered throughout the year which may in some cases, entail further costs.
- Major industry companies attend college to offer workshops in upstyling and colouring. Attending courses on Colour Focus 1 and Focus 2, Hi-lighting, and cutting.



# Software & App Development (with Web Design)

Award Title: QQI Level 5 Certificate in Software Development

Programme Co-ordinator: Maura Comerford

Award Code: 5M0529

#### **Programme Description:**

A creative approach to problem solving, based on solid design principles, is taken to Coding and App Invention. Programming using Python provides skills required by the software industry. This course provides the skills to design and create Web Sites using HTML and CSS.

#### **Component Awards:**

- Fundamentals of Object
   Oriented Programming (5N0541)
- Software Architecture (5N2772)
- Maths for IT (5N18396) (a practical approach using software to solve problems)
- Communications (5N0690)
- Work Experience (5N1356)
- Web Authoring (5N1910)
- Database Methods (5N0783)
- The Internet (5N1611)

#### **Entry Requirements:**

- Leaving Certificate/Leaving
   Certificate Applied or equivalent.
- Successful completion of an interview.
- Mature applicants will be assessed on their relevant work experience

#### **Progression:**

- Opportunities to progress to work or courses at higher education, for example to linked degree programmes at IT Carlow or Waterford IT. This course is an ideal foundation for progression in the domains of technology and creativity.
- People with 'tech' skills are in demand not just in the IT sector

   more and more jobs across industry require digital skills. There is a demand for IT professionals with skillsets in technology, digital media and creative problem solving.

"I am grateful to the lecturers and my fellow-students for giving me this opportunity to be a part of a learning journey which not only helped me enhance my IT and communication skills but also boosted my self-confidence. I enjoyed my work experience and was delighted to accept a job offer in the company at the end of the placement."

Indusha



office administration

### Office Administration

Award Title: QQI Level 5 Certificate in Office Administration

Programme Co-ordinator: Laura Seoighe

Award Code: 5M1997

#### **Programme Description:**

This course has been designed to enable the learner to acquire the knowledge, skill and competence to work independently and under supervision providing administration services and support in a range of office administration contexts or to progress to further/higher level studies.

#### **Component Awards:**

- Information and Administration (5N1389)
- Text Production (5N1422)
- Word Processing (5N1358)
- Communications (5N0690)
- Work Experience (5N1356)
- Audio Transcription (5N1549)
- Reception and Frontline Office Skills (5N1407)
- Bookkeeping Manual and Computerised (5N1354)

#### **Progression:**

- Opportunities to progress to a range of business and related programmes at further and higher education.
- Opportunities to work in a wide range of organisations such as commercial companies, banks, hotels and local authorities in administration, reception, retail and clerical positions.

"As a mature student returning to education, Ormonde College was honestly the best choice. The Office Administration course has given me the skills and confidence to be able to look forward to exploring a new career path and these skills were enhanced by the amazing guidance from all the staff, I was truly sad to see it come to an end."

Catheriona



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## **Payroll Administration & Office Skills**

Award Title: QQI Level 5 Certificate in Office Administration

Programme Co-ordinator: Laura Seoighe

Award Code: 5M1997

#### **Programme Description:**

Payroll is an essential component of every business. This course equips learners with the skills and competency necessary to enable them to work in payroll, bookkeeping positions, and general office environments.

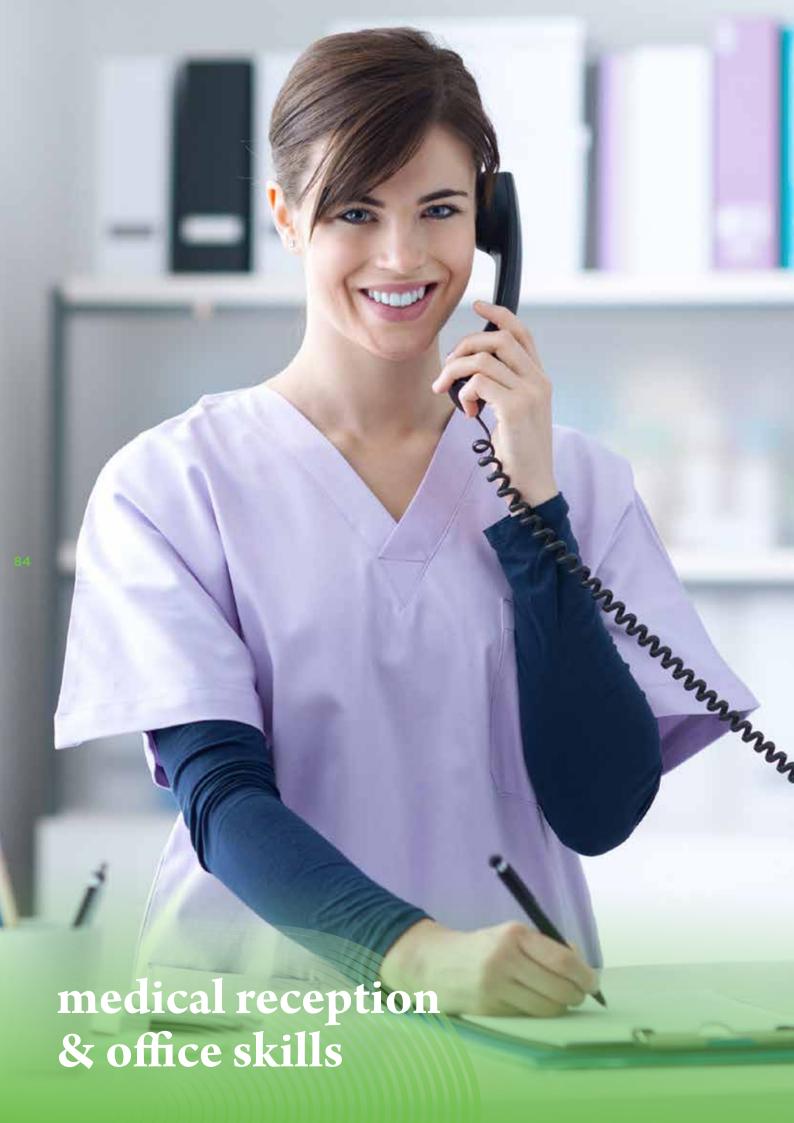
#### **Component Awards:**

- Payroll Manual & Computerised (5N1546)
- Bookkeeping Manual & Computerised (5N1354)
- Word Processing (5N1358)
- Information & Administration (5N1389)
- Text Production (5N1422)
- Communications (5N0690)
- Work Experience (5N1356)
- Reception & Frontline Office Skills (5N1407)

#### **Progression:**

Students who successfully complete this course may apply through the CAO or the Higher Education Links Scheme to a range of thirdlevel courses. A broad range of employment opportunities:

- Payroll Administrator
- Bookkeeping Administrator
- Office Administrator
- Clerical Officer
- Personal Assistant
- Office Secretary



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## **Medical Reception & Office Skills**

Award Title: QQI Level 5 Certificate in Office Administration

Programme Co-ordinator: Laura Seoighe

Award Code: 5M1997

#### **Programme Description:**

This course provides learners with the technical and interpersonal skills, medical terminology, and confidence to work in a variety of different professional health environments such as the HSE and doctors' surgeries.

#### **Component Awards:**

- Medical Terminology (5N2428)
- Reception & Frontline Office Skills (5N1407)
- Audio Transcription (5N1549)
- Text Production (5N1422)
- Word Processing (5N1358)
- Communications (5N0690)
- Work Experience (5N1356)
- Information & Administration (5N1389)

#### **Progression:**

Students who successfully complete this course may apply through the CAO or the Higher Education Links Scheme to a range of third-level courses.

A broad range of employment opportunities:

- Consultant Secretary
- Medical Secretary
- General reception and clerical positions.



**New Course for 2023 – 2024** 

## **Retail Practice**

**Award Title:** QQI Level 5 Retail Practice **Programme Co-ordinator:** Laura Seoighe

Award Code: 5M2105

#### **Programme Description:**

The course enables the learner to develop the relevant knowledge, skill and competence to work in retail administration, retail selling and visual merchandising areas.

#### **Component Awards:**

- Retail Selling (5N1619)
- Database Methods (5N0783)
- Digital Marketing (5N1549)
- Reception Frontline Office Skills (5N1407)
- Customer Service (5N0972)
- Health & Safety at Work (5N1794)
- Communications (5N0690)
- Work Experience (5N1356)

#### **Progression:**

Students who successfully complete this course may apply through the CAO or the Higher Education Links Scheme to a range of third-level courses in Retail Management, Digital marketing, Business Studies etc.

Employment in the Retail Sector areas

- Sales Associate
- Customer Service Representative
- Visual Merchandiser
- Assistant Store Manager
- Inventory Control Specialist
- Retail Campaign Marketing



# **Tourism & Marketing**

Award Title: QQI Level 5 Certificate in Tourism and Business

**Programme Co-ordinator:** Aoife Duffy

Award Code: 5M5011

#### **Programme Description:**

This is a one-year, full time programme designed to provide the essential practical and theoretical skills to access employment opportunities in the tourism and hospitality industry.

#### **Component Awards:**

- Tourism Information & Administration (5N0636)
- Tourism Principles & Practice (5N12078)
- Reception & Frontline Office Skills (5N1407)
- Word Processing (5N1358)
- Customer Service (5N0972)
- Work Experience (5N1356)
- Digital Marketing (5N1364)
- Retail Selling (5N1619)

#### **Progression:**

Graduates will find a diverse range of career opportunities both in Ireland and abroad and they can expect to find employment in a variety of roles both within the tourism and commerce sector. Students may also gain entry to first year of various tourism and business related programmes in a number of Institutes of Technology via the CAO application process.



**New Course for 2023 – 2024** 

# Pre Garda Studies

(with Criminology)

**Award Title:** QQI Level 5 Certificate in Legal Studies

Programme Co-ordinator: Aoife Duffy

Award Code: 5M3789

#### **Programme Description:**

This is a one-year, full time programme which provides a foundation for those intending to pursue a career with An Garda Síochana, the Defence Forces or Security Organisations by focusing on a number of key areas important to the sector. Further studies in the area of Criminology, law and word processing help the learner develop skills and techniques for a career in business and commerce.

#### **Component Awards:**

- Legal practice and Procedures (5N1394)
- Business Law (5N2091)
- Word Processing (5N1358)
- Work Experience (5N1356)
- Communications (5N0690)
- Safety and Health at Work (5N1794)
- Criminology (5N2107)
- Criminal Law (5N3787)
- Exercise and Fitness (5N2668)

#### **Progression:**

This course is an ideal foundation for those interesting in pursuing a career with An Garda Síochána. Graduates may also apply for positions in a legal, business or security settings. This course is supported by our progression links with SETU and National Universities.

#### **Additional Training & Trips:**

Short courses will be offered in first aid and fire safety. A visit to the Criminal Courts of Justice and Kilkenny Court House will take place during the year.



# Early Learning & Care (Stage One)

Award Title: QQI Level 5 Certificate in Early Learning and Care

Programme Co-ordinator: Deirdre Dowling

Award Code: 5M21473

#### **Programme Description:**

This is the first stage of a two-year, industry-developed programme leading to the Advanced Certificate in Early Learning and Care. The course has been designed to provide learners with insight and understanding of the developing child and an opportunity to develop skills for working with young children in a variety of settings. Upon completing Stage 1 learners have the option of moving directly into working in the Early Years Sector as this is the QQI minimum qualification for working in the sector.

#### **Component Awards:**

- Professional Practice Placement in Early Learning and Care (5C21523)
- Children's Rights Legislation and Regulation (5C21524)
- Early Childhood Growth and Development (5C21526)
- Curriculum Play and Creative Studies (5C21527)
- Understanding & Assisting Children with Additional Needs (5C21528)
- Holistic Care of Children (0-6) (5C21525)

#### **Special Entry Requirements:**

- · Garda clearance is a requirement
- Relevant work experience desirable
- Applicants will be required to demonstrate a proficiency in communication in English
- Applicants whose first language is not English will be required to achieve a competency rating to Level B2 on the CEFRLO framework.

#### **Professional Practice Placement:**

Learners are required to complete 150 hours of practice placement in a TUSLA registered childcare setting over the duration of this course. This will be scheduled as a blend of one day per week and block placement. Information on placement will be provided at interview and induction.

#### **Progression:**

- Direct entry to employment in Early Learning and Care settings such as crèches, nurseries, playgroups.
- Opportunities to progress to further and higher education in the fields of Early Childhood Education.
- Progression to the Stage Two course in Early Learning and Care (Level 6) at Ormonde College of Further Education

#### **Additional Training:**

Learners have the option of additional short courses in First Aid Responder programmes with Paediatrics. Learners will also have the opportunity to participate in Drama and Art workshops.

"I really enjoyed my time at Ormonde College. I found the course very interesting and all the things we covered in class I was able to put into practice out on work placement. The teachers couldn't do enough for you and were always there to help. I had a great time completing this course."

1ichaela



# Early Learning & Care (stage two)

Award Title: Advanced Certificate in Early Learning and Care

**Programme Co-ordinator:** Deirdre Dowling

Award Code: 6M21471

#### **Programme Description:**

This is the second stage of a twoyear programme which will provide learners with the opportunity of achieving an Advanced Certificate in Early Learning and Care. This programme will equip learners with the relevant skills, knowledge and experience for working professionally in the Early Learning and Care sector. Learners will also acquire professional skills and qualities for working with children with Special Needs through the modular content and the Professional Work Placement. Learners may progress to honours degree programmes in the Early Learning and Care fields after completing this programme.

#### **Component Awards:**

- The Developing Child (6C21519)
- Curriculum and Pedagogy (6C21520)
- Supervision and Administration Skills in Early Learning and Care (6C21522)
- Inclusive Early Learning and Care (6C21521)
- Advanced Professional Practice Placement in Early Learning and Care (6C21517)
- Sociology and Social Policy in Early Learning and Care (6C21518)

#### **Special Entry Requirements:**

- Applicants will have completed Stage One, the Level 5 Certificate in Early Learning and Care
- Prior Learning in the industry will be considered for entry

- All applicants will be interviewed and Garda Vetted
- Applicants whose first language is not English will be required to achieve a competency rating to Level B2 on the CEFRLO framework. This will have been completed as part of the Stage One application.

#### **Professional Practice Placement**

- Students will undertake and complete 150 hours of Professional Practice Placement in a TUSLA registered Early Years Setting
- The Early Years setting will accommodate children from 0-6 years.
- All students going out on Work
   Placement will have completed the
   Children First Programme

#### **Progression:**

- Following completion of Stage Two, learners will have a recognised Professional Qualification in Early Learning and Care Level 6 which will entitle them to work in a variety of Early Learning and Care settings
- There are defined progression routes to Level 7 and 8 Degree programme in the Early Learning and Care fields.

"The teachers at Ormonde College were so helpful and because it is a small college, it really feels like a community!"

Kate



## **Youth Work & Addiction Studies**

**Award Title:** QQI Level 5 Certificate in Youth Work

**Programme Co-ordinator:** Aoife Duffy

Award Code: 5M4732

#### **Programme Description:**

This is a one-year, full-time programme designed to provide learners with the essential practical and theoretical skills of youthwork practice, the role of the youth worker and an insight into challenges facing our communities.

#### **Component Awards:**

- Understanding Youthwork (5N1366)
- Working with Young People (5N1384)
- Young People and Society (5N2002)
- Communications (5N0690)
- Work Experience (5N1356)
- Criminology (5N2107)
- Community Addiction Studies (5N1834)
- Psychology (5N0754)

#### **Special Entry Requirements:**

• Garda Clearance is required

#### **Progression:**

- Opportunities to progress to further and higher education programmes in the field of Social Studies, Youth Work, Social Care and Addiction Studies.
- Opportunities to access employment positions in a range of community-based settings including Resource Centres and community projects, Youth Clubs, Activity Centres etc.

"Ormonde didn't just give me a new passion for the future through interesting topics applicable to my life, but the kind faces and unrelenting support of my lecturers and peers helped me break free of the shackles of depression and made me feel like I'm human, one who's worth something, because we all are. And I'll never forget that."

Liam



## **Social Studies & Youth Work**

**Award Title:** QQI Level 5 Certificate in Youth Work

**Programme Co-ordinator:** Aoife Duffy

Award Code: 5M4732

#### **Programme Description:**

This is a one-year, full-time programme designed to provide learners with the essential practical and theoretical skills of social studies, including psychology and associated therapies, the role of the youth worker and an insight into challenges facing our communities and young people.

#### **Component Awards:**

- Social Studies (5N1370)
- Psychology (5N0754)
- Understanding Youthwork (5N1366)
- Working with Young People (5N1384)
- Young People and Society (5N2002)
- Communications (5N0690)
- Work Experience (5N1356)
- Criminology (5N2107)

#### **Special Entry Requirements:**

• Garda Clearance is required

#### **Progression:**

- Opportunities to progress to further and higher education programmes in the field of Social Studies, Youth Work, Community Studies, Social Care and Addiction Studies.
- Opportunities to access employment positions in a range of community-based settings including Resource Centres and community projects, Youth Clubs, Activity Centres, Charities etc.



**New Course for 2023 - 2024** 

## **Exercise & Health**

with Coaching

**Award Title:** QQI Level 5 Certificate in Sports, Recreation and Exercise

Certificate in Exercise and Health Fitness (NCEF/

University of Limerick)

Programme Co-ordinator: Iva Polcic

Award Code: 5M5146

#### **Programme Description:**

This is a one-year, intensive full-time programme that aims to develop skills and knowledge necessary to pursue a career in the leisure and fitness industry with a focus on coaching. Learners also have the opportunity to obtain the Certificate in Exercise and Fitness provided by the National Council for Exercise and Fitness and accredited by the University of Limerick (subject to numbers).

#### **Component Awards:**

- Sports and Recreation Studies (5N2667)
- Exercise and Fitness (5N2668)
- Customer Service (5N0972)
- Work Experience (5N1356)
- Nutrition (5N2006)
- Leisure Facility Administration (5N4666)
- Sports Anatomy and Physiology (5N4648)
- Soccer Coaching (5N4887)
- Hurling Coaching (5N5086)

#### **Special Entry Requirements:**

- Garda Clearance may be required if work placement involves working with children or vulnerable adults.
- Medical clearance may be required.

#### **Progression:**

- Opportunities to progress to further and higher level education in the fields of Applied Health Care, Exercise and Health Studies, Recreation and Sport Management and Health Promotion
- Opportunities to work in gym instruction, personal training, coaching, sports retail and various health and fitness related positions
- Opportunities to connect with organisations that are currently working across Kilkenny in sport, recreation and public health.

#### **Additional Training:**

Learners have the option of additional short courses throughout training. This will include First Aid and a suite of short courses facilitated by national governing organisations. Learners will also avail of a special project with Castlecomer Discovery Park who facilitate the practical learning element of the Adventure Activities minor award.







**New Course for 2023 - 2024** 

## **Exercise & Health**

with Health Promotion

Award Title: QQI Level 5 Certificate in Sports, Recreation and Exercise

**Programme Co-ordinator:** Iva Polcic

Award Code: 5M5146

#### **Programme Description:**

This course has been designed in response to the wellness movement that has captured the sports, recreation and exercise world. The addition of new modules such as Health Promotion and Understanding Mental Health bring a new focus which captures the importance of maintaining an active and healthy body and mind. Learners also have the opportunity to obtain the Certificate in Exercise and Fitness provided by the National Council for Exercise and Fitness and accredited by the University of Limerick (subject to numbers).

#### **Component Awards:**

- Sports and Recreation Studies (5N2667)
- Exercise and Fitness (5N2668)
- Customer Service (5N0972)
- Work Experience (5N1356)
- Nutrition (5N2006)
- Leisure Facility Administration (5N4666)
- Understanding Mental Health (5N3772)
- Health Promotion (6N2214)
- Sports Anatomy and Physiology (5N4648)

#### **Special Entry Requirements:**

- Garda Clearance may be required if work placement involves working with children or vulnerable adults.
- Medical clearance may be required.

#### **Progression:**

- Opportunities to progress to further and higher level education in the fields of Applied Health Care, Exercise and Health Studies, Recreation and Sport Management and Health Promotion
- Opportunities to work in gym instruction, personal training, coaching, sports retail and various health and fitness related positions
- Opportunities to connect with organisations that are currently working across Kilkenny in sport, recreation and public health.

#### **Additional Training:**

Learners have the option of additional short courses throughout training. This will include First Aid and a suite of short courses facilitated by national governing organisations. Learners will also avail of a special project with Castlecomer Discovery Park who facilitate the practical learning element of the Adventure Activities minor award.







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### **Health Service Skills**

Award Title: QQI Level 5 Certificate in Health Service Skills

**Programme Co-ordinator:** Olive Keyes

Award Code: 5M3782

#### **Programme Description:**

This is a one-year, full-time programme that provides learners with the relevant qualifications to work in the healthcare sector as healthcare assistants/support staff in hospitals, nursing homes or in the community. Our students are provided with the professional skills and qualifications necessary to pursue a career in the emergency services.

#### **Component Awards:**

- Care Support (5N0758)
- Infection Prevention and Control (5N3734)
- Communications (5N0690)
- Work Experience (5N1356)
- Human Growth and Development (5N1279)
- Anatomy and Physiology (5N0749)
- Nursing Theory & Practice (5N4325)
- Care Skills (5N2770)

#### **Special Entry Requirements:**

- A PASS grade in Biology is desirable.
- Garda Clearance is required.
- Relevant work experience is desirable.

#### **Progression:**

- Progression onto further Paramedic Training.
- Opportunities to work in Care assistant positions in hospitals, nursing homes and in various community care settings.
- Opportunities to progress to further and higher education.

#### **Additional Training:**

 Learners have the option of additional short courses in Fire Safety, Cardiac First Responder and Safe Breakaway Training.

Being a mature student myself, I was delighted to see so many other mature students and also students from different countries. But what really stood out for me was the support and guidance I received from my tutors. I'm much clearer on what I want to do, going forward, as a direct result of this."

(Anonymous)



## **Community Care** (with Social Studies)

Award Title: QQI Level 5 Certificate in Community Care

**Programme Co-ordinator:** Olive Keyes

Award Code: 5M2786

#### **Programme Description:**

This is a one-year, full-time programme that prepares learners to work in a broad range of healthcare and community settings.

#### **Component Awards:**

- Care Provision and Practice (5N2705)
- Safety and Health at Work (5N1794)
- Human Growth and Development (5N1279)
- Communications (5N0690)
- Work Experience (5N1356)
- Social Studies (5N0758)
- Care of the Older Person (5N2706)
- Care Support (5N2770)
- Infection Prevention and Control (5N3734)
- Nutrition (5N2006)

#### **Special Entry Requirements:**

- Garda Clearance is required.
- Relevant Experience is desirable.

#### **Progression:**

- Opportunities to progress to further and higher level education in the fields of Social Studies and Social Care.
- Care assistant positions in hospitals and nursing homes and in various community care settings.
- Progression to Level 6
   programme in Early Childhood
   Care and Education at Ormonde
   College of Further Education.

#### **Additional Training:**

Learners have the option of additional short courses in Fire Safety, Cardiac First Responder and Safe Breakaway Training.

"This course gives a real insight into life and the most marginalised within our community. You learn to look at society in a holistic manner. I have developed my interpersonal skills and have completed with a new found confidence in my own abilities."

Claire



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# **Special Needs Assisting**

Award Title: QQI Level 5 Certificate in Community Care

Programme Co-ordinator: Deirdre Dowling

Award Code: 5M2786

#### **Programme Description:**

This course is to prepare and equip candidates with the skills and knowledge to work as Special Needs Assistants/Personal Assistants in various education settings and day care centres. The course is designed for those with a genuine interest in working with children, young people and persons with additional needs.

#### **Component Awards:**

- Special Needs Assisting (5N1786)
- Equality and Diversity (5N1273)
- Human Growth and Development (5N1279)
- Work Experience (5N1356)
- Communications (5N0690)
- Intellectual disability Studies (5N1652)
- Safety and Health (5N1794)
- Child Development (5N1764)

#### **Special Entry Requirements:**

- Garda Clearance is required.
- Relevant Experience is desirable.

#### **Progression:**

- This qualification will enable learners to apply for the position of Special Needs Assistant in a range of educational settings
   -Primary, Secondary & Further Education Settings.
- There will also be employment opportunities in Day Care Centres for persons with Intellectual Disabilities and other needs.
- Budget 2022 has provided funding for 1165 new SNAs.



## **Nursing Studies**

Award Title: QQI Level 5 Certificate in Nursing Studies

**Programme Co-ordinator:** Olive Keyes

Award Code: 5M4349

#### **Programme Description:**

This is a one-year, full-time programme that provides learners with an introduction to nursing and the health-related fields.

#### **Component Awards:**

- Anatomy and Physiology (5N0749)
- Nursing Theory and Practice (5N4325)
- Human Growth and Development (5N1279)
- Care Provision and Practice (5N2705)
- Communications (5N0690)
- Work Experience (5N1356)
- Nutrition (5N2006)
- Biology (5N2746)
- Infection Prevention and Control (5N3734)

#### **Special Entry Requirements:**

- A PASS grade in Biology and Maths (O) is desirable.
- Garda Clearance is required.
- Relevant work experience is desirable.

#### **Progression:**

- Opportunities to progress to linked nursing degree programmes in Ireland.
- Opportunities to progress to nursing programmes in the United Kingdom.
- Opportunities to progress to further and higher education.
- Care Assistant positions in hospitals, nursing homes and various community care settings.
- Opportunities to progress to paramedical programmes.

#### **Additional Training:**

Learners have the option of additional short courses in Fire Safety, Cardiac First Responder and Safe Breakaway Training.

"This course is a great way for aspiring nurses/healthcare workers to gain an understanding of what it means to be a healthcare worker. Giving you the opportunity to obtain the knowledge and on the job skills needed to succeed with constant support from the course coordinator and all staff involved in the training of the nursing studies students."

Ultan



## **Applied Psychology**

Award Title: QQI Level 5 Certificate in Community Health Services

**Programme Co-ordinator:** Olive Keyes

Award Code: 5M4468

#### **Programme Description:**

This is a one-year, full-time programme that provides an introduction to the field of psychology as it applies to the early years education, youthwork and healthcare sectors. The course content covers subjects relevant to those seeking to progress to further studies in the aforementioned areas as well as the humanities field. The course may also be of interest to those with existing qualifications and skills who are looking to gain insight and understanding of how psychology theory applies to their field.

#### **Component Awards:**

- Psychology (5N0754)
- Human Growth and Development (5N1279)
- Care Support (5N0758)
- Work Experience (5N1356)
- Communications (5N0690)
- Social Studies (5N1370)
- Criminology (5N2107)
- Community Addiction Studies (5N1834)

#### **Special Entry Requirements**

- A relevant qualification at NFQ Level 4 or 5
- Prior experience of working in a professional capacity in the industry.
- Garda clearance is a requirement.

#### **Career Opportunities:**

Employment may be obtained in a wide variety of settings, including residential care centres, community projects, youth centres, centres for young people and adults with special educational needs, nursing homes and day care centres for the elderly/aged.

#### **Progression:**

Opportunities to progress to a wide variety of courses at further and higher education in the healthcare, early years education, psychology and humanities fields.

#### **Additional Training:**

Learners may have the option of additional short courses in Fire Safety, Cardiac First Responder and Safe Breakaway Training.

"What drew me to this course was the desire to learn about psychology and human behaviour, and it exceeded my expectations. Each module was so interesting, and over the course of the year, I could see how each subject, from criminology to human growth and development, to psychology itself, all fit together like individual puzzle pieces in the larger field of applied psychology. I couldn't recommend this course, and Ormonde College in general, highly enough"

**Emma** 



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